

Board of Selectmen's Meeting Minutes

July 1, 2010

Harpswell Town Office

Approved on July 15, 2010

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At 5:30 p.m. the Board met to handle administrative matters: the Board prioritized ordinance amendments to be worked on in preparation of the 2011 Town meeting; catering permits were signed; the Board asked for additional research and clarification regarding the proposed private road reimbursement ordinance; financial information from the Midcoast Council of Governments was requested, including the audit and management letter; parking ordinances were discussed and staff will continue to work with the Cumberland County Sheriff's Office regarding the parking ticket process; a Land for Maine's Future Programs notice was handed out regarding the Program's consideration of a commercial wharf on Ash Point Road; and a road side mowing purchase order was signed.

Selectmen Present: James S. Henderson, Mark E. Wallace and Elinor Multer

Staff Present: Kristi Eiane, Town Administrator and Terri Sawyer, Deputy Town Administrator

Call to Order and Pledge of Allegiance: The meeting was called to order at 6:30 PM.

The meeting was videotaped and broadcast live on Harpswell Community Television.

1. Adoption of the Agenda: Chairman Henderson moved, seconded by Selectman Wallace to adopt the agenda as amended by adding an update on Cedar Beach under #4 and deleting #8; motion passed 3-0.

2. Public Comment: Chairman Henderson reminded the public that comments are welcome on items not on the agenda but that defamatory comments about individuals or complaints about Town staff members are not permissible as such complaints can be filed with the Board separately. Comments regarding policy or board members are permitted and the comment period is designed for about 5 minutes. Greater than 5 minutes one should request to be placed on the agenda. Rick Daniels inquired if the Board has considered his request to form an Education Committee or Board. Chairman Henderson asked Mr. Daniels to prepare a few written ideas on what such a committee would do relating to the Town for consideration by the Board at the next meeting. Debbie Levensailor asked if the Board could prepare a separate warrant for the MSAD 75 payment. Chairman Henderson responded that the large amounts on each warrant are announced whether it's a separate warrant or combined with other items. Ms. Levensailor requested the Board post the new law regarding school administrative units under the West Harpswell School Closure section on the website. Selectman Multer suggested placing a link to the law (LD-570). Kay Ogrodnik commented on some statements made by School Board members at the previous Selectmen's meeting. Robert McIntyre repeated his request that the Town hold a working meeting to discuss the matters regarding MSAD's proposal to close West Harpswell School. Chairman Henderson responded he preferred to not get too ahead of the process.

3. Town Administrator's Report: Administrator Eiane announced she received a call from Jackie Potter, of Representative Chellie Pingree's office, inviting the Town to attend a meeting in Portland with Federal Emergency Management Agency (FEMA) representatives, other towns and Robert Gerber regarding FEMA's proposals. Administrator Eiane will inform the Board once the meeting is confirmed. Selectman Multer asked that this meeting not replace the meeting anticipated in Harpswell. Administrator Eiane announced that the Town has installed a defibrillator, thanks to Ed Sparks, and that staff will be trained by the Red Cross on its use and for CPR. Administrator Eiane stated the Town's website now allows individuals to subscribe to receive Town information such as calendars, Selectmen's agendas, minutes, announcements and Bulletins. Administrator Eiane stated the Town has a link on its website to the Cumberland County Charter Commission proposals that voters will be voting on November 2nd. There will be a public hearing on July 8 at the Brunswick Town Council at 6:30 p.m. regarding the proposals. Administrator Eiane announced the Town's annual non-resident taxpayer meeting is July 6 at 6:30 p.m. at Harpswell Islands School. Administrator Eiane noted the

Town Office will be closed on Monday, July 5 in observance of Independence Day and that there will be a reading of the Declaration of Independence on Sunday at the Old Town Office.

4. Selectmen's Announcements: Chairman Henderson announced the Board is holding a meeting regarding Cedar Beach on July 14 at 5:00 p.m. at the old Orr's Island Schoolhouse. Chairman Henderson stated he spoke with Charles Abrahamson who has agreed to allow the Board to make public that Mr. and Mrs. Abrahamson made a proposal to the Town. The proposal was for the Town to purchase a public easement over Cedar Beach Road and to the Beach. Based on that proposal, the Board agreed it would be more appropriate before proposing an expenditure to a Town Meeting, to investigate whether the public has acquired an easement by prescription. Mr. Abrahamson has recently prohibited access to Cedar Beach based on the Town performing this investigation. Chairman Henderson stated the research forms are available on-line and at the Town Office and encouraged anyone with information to complete one.

5. Approval of the Minutes: Chairman Henderson moved, seconded by Selectman Wallace to approve the June 17 minutes; motion passed 3-0.

6. Recycling Center Matters

- **Recommendation for Seasonal Part-Time Hire:** Fred Cantu, Manager, stated the Board authorized his request to place ads for a part-time hire and interviews were completed with applicants. Mr. Cantu recommended hiring Peter Burke as he meets the needs of position. Chairman Henderson moved, seconded by Selectman Multer to hire Peter Burke; motion passed 2-0 (Selectman Wallace abstained).
- **Forklift Recommendation:** Mr. Cantu stated he reviewed the bids the Board opened at the last meeting and inspected two of the proposed machines. Mr. Cantu recommended the purchase of the Toyota forklift with an extra option for a bracket that installs the propane tanks that fuel the machine for \$21,439. Chairman Henderson moved, seconded by Selectman Multer to approve the purchase; motion passed 2-0 (Selectman Wallace abstained).
- **Wood Pile Disposal Options:** Mr. Cantu explained the Transfer Station's wood pile was ground in December 2009 and subsequently failed the test checking the percentage of pressure treated wood content with a 1.8% result. A 1.5% or less is required to allow the disposal of the material at a mill. In May, the Board was updated on the situation and authorized the grinding of the additional wood collected since the December grind to mix together with the intent of diluting the material to obtain a passing test. The mixed pile also failed the test with a 1.6% result. Therefore the material is not acceptable to any mill and must be disposed of at a landfill. Marshall Grinding can dispose of the material for \$52 a ton that includes the grinding costs, transportation and tipping fees. The total costs will be about \$26,676 which is \$18,853 greater than if the material had passed the test due to the loss of revenue and increased disposal costs. Mr. Cantu explained he has implemented new wood disposal procedures that include staff sorting the material before placing it in the wood pile. The new procedures may result in the demo can tonnage increasing with more pressure treated wood being disposed of. Selectman Multer moved, seconded by Chairman Henderson to dispose of the pile for a total cost of \$26,676; motion passed 2-0 (Selectman Wallace abstained).

7. Set Public Hearing to Consider Adjusting Voting Districts: Chairman Henderson reported that he and Rosalind Knight, Town Clerk, went to the Merriconeag Grange to see if the voting layout could be changed to accommodate an additional 1-2 booths. With some changes, the site could be adjusted to handle an additional 184 voters from the Mountain Road and associated roads. Chairman Henderson moved, seconded by Selectman Multer to set July 15 at 7:00 p.m. as a hearing to consider adjustments to the voting districts specifically, Mountain and associated roads; motion passed 3-0.

8. Approval of Contract with Ferrara For Pumper Truck: Deleted

9. Committees

- **Accept Resignation:** Board members expressed appreciation of Dee Carrier's contributions to the Town, including to the School Board and thanked her. Chairman Henderson regretfully moved, seconded by Selectman Wallace to accept Dee Carrier's resignation from the Planning Board; motion passed 3-0.
- **Appointment:** Chairman Henderson stated Debbie Levensailor expressed an interest in becoming a full voting member of the Planning Board and he moved to appoint Ms. Levensailor to April 30, 2011. Selectman Multer seconded the motion and it carried 3-0.

10. Old Business: None

11. Other Business: None

12. Authorization of the Warrant: Chairman Henderson moved, seconded by Selectman Multer to authorize warrant #41 in the amount of \$1,703.87; motion passed 2-0 (Selectman Wallace abstained). Selectman Wallace moved, seconded by Chairman Henderson to authorize warrant #42 in the amount of \$55,612.21; motion passed 3-0. Chairman Henderson moved, seconded by Selectman Multer to authorize warrant #43 in the amount of \$9,357.21; motion passed 3-0. Payroll warrant #27 in the amount of \$16,554.18 was noted for the record.

13. Adjournment: The meeting adjourned by unanimous vote at 7:33 p.m.

Respectfully Submitted,

Terri-Lynn Sawyer

Attachments:

[Attachments are available at the Town Clerk's Office or by email at harpwell@gwi.net]